

GOVERNANCE

COMMITTEE DECISION SHEET

RISK, AUDIT AND PERFORMANCE COMMITTEE - TUESDAY, 27 APRIL 2021

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Declarations of Interest</u>	There were no declarations.		
2	<u>Determination of Exempt Business</u>	There was no exempt business.		
3	<u>Minute of Previous Meeting of 26 January 2021</u>	<u>The Committee resolved :-</u> to approve the minute as a correct record.		
4	<u>Business Planner</u>	<u>The Committee resolved :-</u> (i) to remove the proposed report referenced at Line 16 - COVID-19, Social Care and Human Rights: Impact Monitoring Report; and (ii) to otherwise note the business planner.		Clerk, ACC
5	<u>Review of Local Code of Governance - HSCP.21.037</u>	<u>The Committee resolved :-</u> to approve the sources of assurance, as highlighted in Appendix A.		
6	<u>Review of Financial Governance - HSCP.21.038</u>	<u>The Committee resolved :-</u> (i) to note the content of the report and the accompanying results of the Executive team review contained at Appendix A; and (ii) to instruct the Chief Officer, ACHSCP, to review the role of the Chief Finance Officer to ensure sufficient support is available to allow	Chief Officer, ACHSCP	

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		the CFO to undertake the responsibilities allocated to the post and provide assurance to the Committee via a report when completed.		
7	<u>Annual Governance Statement - HSCP.21.041</u>	<u>The Committee resolved :-</u> (i) to comment on and approve the governance statement at Appendix A; and (ii) to note the statement from the Chief Internal Auditor at Appendix B.		
8	<u>Approval of Unaudited Accounts - HSCP.21.040 - Late Report</u>	<u>The Committee resolved :-</u> (i) to consider and comment on the Unaudited Final Accounts for 2020/21 at Appendix A; and (ii) to acknowledge and endorse the efforts of the Chief Finance Officer and the Leadership Team in preparation and delivery of the Unaudited Accounts in a quick manner.	Chief Officer, ACHSCP	
9	<u>Financial Monitoring 31 March 2021 - HSCP.21.049 - Late Report</u>	<u>The Committee resolved :-</u> (i) to note the report in relation to the Integration Joint Board (IJB) budget and the information on areas of risk and management action that are contained therein; (ii) to approve the budget virements indicated in Appendix F; and (iii) to acknowledge the unique and at times difficult environment navigated over the pandemic periods and appreciate the work of the Chief Finance Officer and his team which has assisted the Committee and the IJB to discharge its responsibilities.	Chief Officer, ACHSCP	
10	<u>Review of Duties & Year End Report - HSCP.21.042</u>	<u>The Committee resolved :-</u> (i) to note the content of Appendix A – Risk, Audit & Performance Duties report; and		

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		(ii) to note that Duty 10 (Support the IJB in delivering and expecting cooperation in seeking assurance that hosted Services run by partners are working) will be addressed at the Committee meeting on 23 September 2021.	Chief Finance Officer, ACHSCP	
11	<u>Directions Update - HSCP.21.034</u>	<u>The Committee resolved :-</u> to note the contents of the report.		
12	<u>Internal Audit Annual Report 2020-21 - HSCP.21.044</u>	<u>The Committee resolved :-</u> (i) to note the Internal Audit Annual Report 2020/21; (ii) to note that the Chief Internal Auditor has confirmed the organisational independence of Internal Audit; (iii) to note that there has been no limitation to the scope of Internal Audit work during 2020/21; and (iv) to note the progress that management has made with implementing recommendations agreed in Internal Audit reports.		
13	<u>External Audit Strategy 2020/21 - HSCP.21.036</u>	<u>The Committee resolved :-</u> to approve the approach to external audit, as outlined in Appendix A.		
14	<u>Inspection of Justice Social Work Service - HSCP.21.035</u>	<u>The Committee resolved :-</u> (i) to note the contents of the published inspection report; (ii) to note that a delivery plan will be presented to the IJB; and (iii) to add the Committees appreciation and acknowledgement to those previously recorded at the IJB.	Chief Officer, ACHSCP	
15	<u>Local government in Scotland: Financial</u>	<u>The Committee resolved :-</u>		

	Item Title	Committee Decision	Services Required to take action	Officer to Action
	<u>overview 2019/20 - HSCP.21.016</u>	<ul style="list-style-type: none"> (i) to note the content of Appendix A - the Local Government Financial Overview report 2019/20; and (ii) to note the content of Appendix B – National Health Service in Scotland 2020 report. 		
16	<u>Inclusion of Additional Risk - HSCP.21.043</u>	<p><u>The Committee resolved :-</u> to consider the report and Appendix A and -</p> <ul style="list-style-type: none"> (i) to endorse inclusion of Risk 11 (the Integration Joint Board’s (IJB) duties under the Civil Contingencies Act 2004) within the IJB Strategic Risk Register and to engage with NHS Grampian to develop further understanding of the risk and potential mitigation; (ii) to endorse recommendation of removal of Risk 10 (EU Exit) from the Strategic Risk Register and include EU related workforce issues within Risk 9; and (iii) to note that a review of Risk 3 (Hosted Services) will be presented to the Committee on 23 September 2021. 	Chief Finance Officer, ACHSCP	Business Manager, ACHSCP
17	<u>Operation Home Front Update Report - HSCP.21.033</u>	<p><u>The Committee resolved :-</u></p> <ul style="list-style-type: none"> (i) to note the information provided in the report; (ii) to note that OHF Update is a standing item on the Committee business planner and further updates will be provided as agreed. 		
18	<u>Confirmation of Assurance</u>	<p><u>The Committee resolved :-</u> to note they had received Confirmation of Assurance from the reports and associated discussions presented and that further assurance had been evidenced by the activity of all staff in not only producing the necessary information but also by the delivery and modifications of processes and services in a regular and sustained manner.</p>		

	Item Title	Committee Decision	Services Required to take action	Officer to Action
--	------------	--------------------	----------------------------------	-------------------

Should you require any further information about this agenda, please contact Derek Jamieson, tel 01224 523057 or email derjamieson@aberdeencity.gov.uk